

CSC MEETING MINUTES

JANUARY BOARD MEETING

Date: January 5, 2024

Time: 6:19PM

Meeting called to order by: Brittany Reynolds

IN ATTENDANCE

Board Members: Breland Speaks (President), Patrick Fowler (VP), Dana Funk (Registrar), Brittany Reynolds (Appointed Secretary/Treasurer), Kris Holmes (PR-Virtually)

MEETING AGENDA

Budget
Purchasing Policy
Banners and Additional PR
Calendar Dates for Spring 2024
February General Membership Meeting
Field Day
Coaches Meeting
Registration Update
Current Bylaws
Next Board Meeting
Close of Business

BUDGET

Historical Budget Analysis

- Recurrent Charges
 - Concession, Referee, OSA, Internet, GotSport, Field Maintenance Supplies, End of Season Banquet, Awards/Trophies
 - These Charges will be Incurred EVERY Season
- Inherited UNPAID Invoices from Spring and Fall 2023
 - OSA Dues for Spring 2023 and Fall 2023 Seasons were UNPAID
 - Motion to Pay the Outstanding Balances Made by Brittany Reynolds at 6:26pm for the Balance of \$5,706.00 – Unanimously Approved by Board, All Members Issued a Vote
- Purchase Approval for Previously Approved Field Upgrades

- Motion Made by Patrick Fowler to Purchase New Nets for ALL Fields as Previously Approved by Club – Unanimously Approved by Board, All Members Issued a Vote Total Cost Estimated to be \$550.00
- Motion Made by Patrick Fowler to Purchase Goal Anchors for ALL Fields as Previously Approved by Club – Unanimously Approved by Board, All Members Issued a Vote Total Cost Estimated to be \$500.00
- Motion Made by Breland Speaks to Purchase Player Benches for ALL Fields as Previously Approved by Club – Unanimously Approved by Board, All Members Issued a Vote Total Estimated Cost \$3,561.00. *Purchase and Installation Presented to City to Approve*

2024 Budget

- Recurrent Costs for Spring and Fall Seasons
 - OSA, GotSport, Referee Dues, Concession Stocking, Field Maintenance Supplies, End of Year Banquet, Awards/Trophies, Internet
- Additional Annual Expenses
 - Spring 2024 – Tax Filing/Accountant
- One-Time Costs
 - Storage Supplies/Field Management Equipment

PURCHASING POLICY

Purchasing Policy was Proposed by Breland Speaks and Discussed by ALL Board Members. The policy will be available for club reviewed and submitted for club approval at the February General Membership Meeting.

BANNERS AND ADDITIONAL PR OPPORTUNITIES

Fundraising Ideas for the Spring 2024 Season

- Naming Rights to Fields
- CSC Athletic Wear and Merchandise

Fundraising Goals for Spring 2024

- Field Upgrades – New Picnic Tables, New Field and Parking Lot Signage, Bathroom Remodel, Lighting in Parking Lot, Exterior Field Lights

Facebook Engagement

- Meet the Board Members, Meet the Coaches, Meet the Players
- Player of the Week

CALENDAR DATES FOR SPRING 2024 SEASON

Coaches Meeting

- January 25, 2024 6pm

Field Days

- January 27, 2024 10am – 3pm
- February 3, 2024 10am – 3pm

February General Membership Meeting

- February 22, 2024 6:30pm

FEBRUARY GENERAL MEMBERSHIP MEETING

Contacting Central Elementary School about Use of the Facility

February 22, 2024 at 6:30pm

Topics to Present to the Club:

- Budget Numbers and Line Items
- Bylaw Updates
- Purchasing Policy
- Off Season Updates to the Fields and Fieldhouse
- Spring 2024 Season Overview

FIELD DAY(S)

Scheduled for Saturday January 27, 2024 from 10am – 3pm and Saturday February 3, 2024 from 10am – 3pm

- Refreshments to be Provided - \$150.00 Proposed Budget

Tasks to Accomplish

- Install Goal Anchors
- Place New Nets
- Install New Player Benches – Pending City Approval of Purchase
- Paint Goals
- Inventory/Set Up Concession Stand
- Mark Fields

COACHES MEETING

Scheduled for Thursday January 25, 2024 at 6:00pm at Mission Bell

Topics to Discuss:

- OSA Compliance – What it is, who needs to be in compliance, consequences of not being in compliance during the season
- Field Day Procedures for Both Home and Away Games – Who to call, when to call, etc.
- Rules and Regulations for Each Age Group
- Open Discussion

REGISTRATION UPDATE

Current Registration Numbers for Spring 2024 Season
Returning Coaches and Players

CURRENT BYLAWS

Motion was made by Patrick Fowler, and Seconded by Breland Speaks to Review and Update the Bylaws. Board Members will have All Proposed Reviews Available for a Board Vote by February 9, 2024. Approved Bylaws will be Posted on the Website by February 12, 2024 for Membership Review and Voted on at the February General Membership Meeting for Ratification.

UPCOMING BOARD MEETING

The Board will Meet Again Saturday February 3, 2024 at 3:30pm to recap Field Day success, and finalize the agenda for the February 22, 2024 General Membership Meeting

CLOSE OF BUSINESS

Motion was made by Brittany Reynolds to end the meeting at 11:03pm, Unanimously Approved – All members Issues a Vote.